

STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION

STATEMENT OF POLICY

POLICY NUMBER: 3-1-401

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POLICY TITLE: INSTRUCTIONAL PROGRAM ADVISORY COMMITTEES

**LEGAL AUTHORITY: Section 59-53-51 of the 1976 Code of Laws of South Carolina,
As Amended**

**DIVISION OF
RESPONSIBILITY: Academic Affairs**

DATE APPROVED BY BOARD: May 19, 1982

DATE OF LAST REVISION: May 22, 2001

DATE OF LAST REVIEW: April 2009

For all curricula approved for implementation by South Carolina technical colleges, each college will form an active lay advisory committee from the college service area to provide appropriate input and advice. Each advisory committee will be representative by composition and experience of the occupations reflected in each curriculum. The advisory committee may serve one or more curricula within a cluster as deemed most advisable by the college president or president's designee.

Official appointments to membership on advisory committees will be made by the president or president's designee. Provisions will be made to ensure that new members are added periodically in order to provide opportunity for representation by new business, industry, or other appropriate service area representatives. Agenda and minutes of each meeting will be kept on file at the college.

Each advisory committee will meet at least annually.